BTEC Level 3 Assessors Program Assessing Competence in the Work Environment (Q7000834)

Introduction

This is a certificated training program to provide nominated assessors with the necessary knowledge and skills to be a competent assessor. The course is designed in 2 parts where the participant will first attend a 3 day workshop to gain the knowledge in assessment techniques. The second part of the program requires the participant to conduct live assessment for two candidates for two units.

Learning Outcome

By the end of the program the candidate will be certified as a BTEC Assessor with a Level 3 Award in Assessing Competence in the work environment. During the program they will gain the knowledge and skills to coach and assess candidates consistently and effectively. This is a competence based program hence the participants are required to demonstrate their ability to conduct competence Assessment for at least two live candidates.

Program Designed For

Supervisors who have the responsibility to evaluate candidates in a competence assured environment, where assessment is conducted on the candidates evidence portfolio.

Duration

- **3 Days workshop**
- **6 Months portfolio documentations**

Your Instructor

Lau Ping Jack

Course Contents

Day 1	Day 2	Day 3
Definition of Competence	What Is Assessment	Assessment Method
Competence Assurance system	Criteria For Assessment Decision	Question Techniques
Competence Standard Level	Case Study	Questioning Skills
Competence Assessment Score	Key Steps In Formal Assessment	Case Study
Overview of Vocational Qualification	Assess the candidates using range of methods	What is Portfolio
Case Study	Observation Skills	Who are involved.
Assignment Briefs	Assessment Methods	Assessors assessment for certification
Formative Assessments	Ladder of Inference	Minimum Quantitative Evidence Required
Summative Assessment	Feedback	Case study
E-Portfolio	Case Study	
Cross Referencing		
Assessment Planning		
Capturing Assessment Evidence		